



Peace Officer

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Trinity University Campus

Full time

Posted 7 Days Ago

JR100194

Job Family Group:

Staff

Department/Office:

Assistant Police Chief (John Rowse)

Time Type:

Full time

Compensation:

\$22.61-\$28.26

Please note, starting salaries are based on factors including internal equity, relevant experience, and education.

Exemption Status:

United States of America (Non-Exempt)

Job Description:

\$5,000 Hiring Bonus!!

Peace Officer in this position will carry out University and departmental rules, regulations, and procedures and

see that the laws of Texas are upheld in an efficient, effective and professional demeanor as a representative of the department. A peace officer must lead by example knowing first impressions are the key to the success of the department. Individual must have a good working knowledge of all directives including university policies.

DUTIES

1. Conducts investigations on all criminal and non-criminal cases that occur on campus.
2. Patrols the campus in a University vehicle, bicycle or on foot.
3. Provides service, information and directions to students, employees and visitors.
4. Insures University property and facilities are secure.
5. Preserves the peace by all lawful means while ensuring the dignity and rights of individuals are preserved at all times.
6. Enforces traffic laws, making violator contacts, placing subjects in custody or issuing warnings or citation, enforcing Federal, State and Local laws.
7. Prepares reports on all activities, filing them with the immediate supervisor.
8. Cooperates & collaborates with other employees in the spirit of teamwork and collegiality.
9. Complies with all of Trinity University policies & guidelines.
10. Performs related duties as assigned.

The above statements describe the job's essential responsibilities and requirements. They are not an exhaustive list of the duties that may be assigned to job incumbents.

SUPERVISION

Received: Work is reviewed by supervising officers through activities, reports and periodic observation of performance.

Given: May supervise subordinate personnel and train new patrols.

EDUCATION

Required: High School graduate or its equivalent

Preferred: A Bachelor's degree in Criminal Justice or related field.

EXPERIENCE

Required: Currently certified as a Texas Peace Officer

Preferred: Currently certified as a Texas Peace Officer; and, two years of experience in the security or criminal justice field.

EQUIPMENT AND ACCURACY

Equipment (required): Firearms, intermediate weapons to include: pepper spray, ASP baton, Taser, hand held radio, dispatch equipment, university automobiles, multi-line telephone equipment, and some general office machines.

Accuracy (required): Excellent interpersonal skills, the ability to act quickly and rationally in emergency situations, the ability to interpret and implement numerous policies, procedures, and laws.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Must have good physical stamina to handle emergency situations. The following is a list of activities that is required by this position. They are as follows:

- ☐ Walking / Running
- ☐ Jumping
- ☐ Climbing Stairs
- ☐ Standing for long periods of time
- ☐ Sitting for long periods of time
- ☐ Lifting objects of 50 lbs or more
- ☐ Bike Riding
- ☐ Driving
- ☐ Exposed to inclement weather

OTHER

Must pass a physical examination to include drug screening and psychological profile. A thorough background investigation will be conducted, and applicant must have no felony convictions. Must possess a valid Texas Driver's License and have a good driving history; applicant may not have more than two moving violation in a three-year period. Requires working rotating shifts, holidays and overtime. Some aspects of this position may be hazardous.

ATTENDANCE STANDARD

Maintaining and satisfying minimum attendance requirements is an essential function of this position, including working all full-time regular hours as established for this position and any scheduled or emergency overtime. All employees in this job classification are required to satisfy this requirement.

About Us

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EEO Statement

Trinity University will post non-exempt staff positions for at least 5 business days and exempt staff positions for at least 10 business days. Faculty positions will remain open until filled. Postings may be extended if a sufficient number of qualified applications has not been received. Trinity University reserves the right to close a posting if a suitable applicant pool has been received and to withdraw or close postings at any time during the posting period.

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Trinity [prohibits harassment](#) and discrimination based on protected status , including [sexual harassment](#) and sexual misconduct. Any person may [report](#) discrimination, sexual harassment and sexual misconduct online or by contacting Trinity's Title IX Coordinator, [Angela Miranda-Clark](#) . You may also report in person or by mail addressed to her at One Trinity Place, Northrup Hall 210Q, San Antonio, TX 78212.

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